

Licensing Act 2003

STAFF TRAINING REGISTER

As the premises Supervisor I confirm that the following staff has been fully trained in respect of the licensing act 2003.

[illegible]

Premises Name & Address:

I am over 18 years of age and confirm that I have been trained in the sale of alcohol and alcohol products. I am fully conversant with my obligations in the sale of these products and the penalties that will apply if I serve a customer illegally. These can range from instant dismissal from work, a fixed penalty notice of £90 to a criminal conviction with a fine of up to unlimited fine and/or 6 months imprisonment.

I warrant that:

- Once authorised I can only sell alcohol during the hours specified on the premises licence
- I will not sell alcohol to anybody under the age of 18
- I will challenge anybody attempting to purchase alcohol who appears to be under the age of 25 to prove that they are over 18 by producing acceptable photographic identification
- I will not sell alcohol to someone I believe to be purchasing it for someone else who may be under the age of 18
- I will not sell alcohol to anybody to who is, or appears drunk
- I will not sell alcohol to someone I believe to be purchasing it for someone else who is or appears drunk
- I will record all incidents of refusals in the refusal book, noting the date/time and name of the person known together with a description of the refusal and product refused
- I will advise my supervisor of the refusal as soon as it is practically possible to do so
- I acknowledge that I am not authorised to sell alcohol unless I comply with all of the above at all times

Staff Name:

Signature:

DPS Name:

Signature:

Date: